

Process for Designating a Course as “DEI”

Faculty who wish to have their course approved with a DEI designation have two options:

1. Faculty can request to have a ~~time~~ approval for a course they plan to teach with 50% or more content (reading or lecture) or the inclusion of a DEI course project, assignment(s), internship, production, experiential activity, or other course work that would align with one of the three focus areas and impact the student’s experience in the course. For these courses, the syllabus and completed DEI Course Checklist would be submitted to the University Academic Standards Committee and the Diversity, Equity, and Inclusion Director, along with a justification summary indicating why this course should be considered and the semester this course would be offered.
2. Faculty and/or unit administrators can seek approval for a course they would like to have designated in the Course Catalog as a DEI class, regardless of the instructor teaching the course. For these courses, a ~~curriculum~~ proposal and DEI Course Checklist would need to be completed and submitted to the Curriculum Committee (or if applicable the Core Curriculum Committee) for universal and ongoing approval for the course designation. This process would be the same for ~~faculty~~ faculty who is developing a new course seeking DEI designation. These individuals would also be encouraged to work with the Diversity, Equity, and Inclusion Director in creating the new course.

Diversity Course Proposal Form

Course plans proposed by: _____

Course number and title: _____

Date: _____

The three aspects of diversity (inclusion and equity, global awareness, and domestic diversity) are defined in the guiding statements in Part III of this form. Please refer to the three definitions to complete the form below.

Part I: Diversity Course Criteria

To be eligible to satisfy the diversity requirement, a course must cover some combination of the three diversity aspects for 10% of its content or include a course project, assignment(s), internship, production, experiential activity, or other course work that would align with one of the three focus areas and impact the student's experience in the course. Please provide a course syllabus and explain below, or in an attachment, how the course content and coursework relates to the definitions of the relevant diversity area or areas.

1. Inclusion and equity _____%

What area(s) does your course include? Please check all that apply.

- privilege
- power
- intersectionality
-

3.

which inclusion (the practice of ensuring that all people feel included in society) and equity (the

national origin, immigrant status, culture, sexual orientation, religion, age, ability, familial/caregiver status, socioeconomic diversity, and mental wellbeing of those living in the United States will be discussed.

Part IV: Approval

Course approved

Course not approved

Course approved for one semester

Reviewer Feedback:

Printed Name of Reviewer:

Signature of Reviewer: