

Professional Judgment

Special Circumstances are anything that makes the information provided on the FAFSA form not reflective of the family's ability to pay. This can include anticipated differences between the prior-prior tax year and the upcoming year, such as an impending job loss or unusual capital gains.

Examples of situations that do not count as a special circumstance are vacation expenses, tithing expenses, standard living expenses (e.g., utilities, credit card debt, mortgage payments, car payments, lawn care, etc.).

We offer our families an opportunity to alert us to these special circumstances by way of our special professional judgment form. Completing this form does not guarantee an increase in your financial aid eligibility and, in some instances, additional documentation may be required in

Please list anticipated income for 2011 below. For any request for review, verification must be completed. Please submit signed copies of your 2011 Federal Tax Return Transcript, including all Schedule V D Q G : 1 V L I Q R W D O U H D G \ V X I R P X W D W H G W X W Q L W D K Q G S when completing this form. Complete the V-1 Verification Worksheet available at

REQUIRED SUPPORTING DOCUMENTATION

_____ 20 Federal tax return transcript for student

_____ 20 Federal tax return transcript for parent(s)

Involuntary Loss/Reduction of Work Income (at least 3 months)

_____ Termination Letter

_____ Unemployment compensation letter stating weekly payment and term of eligibility (i.e. \$200 per week for 26 weeks, beginning October 1, 20)

_____ Year to date earnings from terminated job, i.e. last pay stub

_____ < HDU WR GDWH HDUQLQJV IURP VSRXVH ¶ V MRE L H ODV

_____ Severance paperwork (payment made by employer at the time of or extended timeframe by the employer)

Involuntary Loss of Unemployment or some Untaxed Income or Benefit

_____ State of unemployment expiration dated within the base year

_____ ([FHV VLYH PHGLFDO ELOOV H [FHHGLQJ RI WKH IDPLO ¶ V \$ *

_____ Copies of billings not covered by insurance, not included on taxes, and PAID by tax filer within the year of tax filing

Death RI SDUHQW RU VWXGHQW ¶ V VSRXVH

_____ Death certificate

_____ Year to date earnings of deceased, i.e. last pay stub

FOR OFFI