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**REQUEST FOR DUPLICATE
IRS FORM 1098-T
PLEASE PRINT**

The FORM 1098-T is requested for the following reason:

I request that the reissued 1098-T be mailed.

I request that the reissued 1098-T be available for pickup.

STUDENT SIGNATURE _____

PLEASE NOTE: 1098-T's WILL BE MAILED OR AVAILABLE FOR PICKUP WITHIN 24 HOURS OF RECEIPT OF REQUEST AT THE CONTROLLER'S OFFICE.

FOR INTERNAL OFFICE USE ONLY:

Date request received: _____ **Original 1098-T remailed:** _____

Processed by: _____ **Duplicate 1098-T reissued:** _____

Revised Feb 2018